

Business Training Grants For Rural Primary Healthcare Practices

Applicant Guidelines 2018-2019

Background

Rural Workforce Agency Victoria (RWAV) is a non-profit government funded organisation improving healthcare for rural, regional and Aboriginal communities in Victoria. The Business Training grants for Rural Primary Healthcare practices is a key initiative of the RHWSA- Sustainability strategy from RWAV, enabling Primary Healthcare practice staff to access business training opportunities and improve the management of rural primary healthcare practices. The aim of the grant is to offer financial support for costs associated with business training activities including registration fees, travel, and accommodation associated with participation in a business training course.

Eligible Business Training Activities:

- Participation in a course run by a registered Australian RTO or University.
- Attendance at a conference run by a recognised peak body associated with business management.
- Attendance at workshops addressing specific aspects of business management/associated with the rural health practice, for example, MBS workshops.

Who May apply?

- Practice Managers
- Practice Principals
- Administrative Staff
- Practice Nurses
- General Practitioners

Applicants need to be currently working in rural primary healthcare practices in MM 2-7 locations in Victoria. See www.doctorconnect.gov.au.

CPD for Business Training Grants Criteria:

- A completed application must be submitted after completion of the CPD activity.
- Copies of all paid expense receipts/invoices must be provided in order to receive payment.
- Available to applicants that completed study in the 2018-19 financial year.

Postgraduate Study for Business Training Grants Criteria:

- A completed application must be submitted prior to commencement of the postgraduate activity.
- Required to provide evidence of enrolment with application form.
- Available to applicants commencing study in 2018-19 financial year.

Application, Assessment and Payment Process:

- All complete applications must be submitted to grants@rwav.com.au.
- All applicants will be notified via email of the outcome of their application within two weeks of receiving a completed application.
- All applications will be assessed against the guidelines.
- The amount granted is based on each individual application and takes into consideration course fees and necessary travel and accommodation expenses.
- If successful in obtaining a grant, a payment request EFT form will be forwarded to the applicant.
- Funds will be paid via electronic funds transfer, upon receipt of certificate of completion for short courses, and evidence of enrolment for postgraduate courses.
- Funding for this program is capped and grant provision is subject to availability.

Terms and Conditions:

- Applications for the Business Training Grants for Rural Primary Healthcare practices are considered throughout the year; funding will cease when expended.
- Application must be submitted in the same financial year in which it was completed (CPD) or commenced (Postgraduate).
- Program does not cover overseas activities.
- If funds are received from other sources, practitioners will be ineligible to receive a scholarship through this program.
- Scholarships are available to Australian Citizens and Permanent Residents only.
- You must agree to undertake evaluation activities as requested by RWAV.
- While RWAV aims to provide an excellent service; if applicants have any concerns about our services, applicants are required to read the RWAV Complaint Management Policy document <https://www.rwav.com.au/contact-us/complaint-policy/>.

Any complaints must be reported to the Grants Administrator at grants@rwav.com.au.

More information

For more information about the RWAV Business Training Grants for Rural Primary Healthcare Practices, contact:

The Grants Administrator at RWAV grants@rwav.com.au.