

**RURAL WORKFORCE AGENCY,
VICTORIA LIMITED**

BOARD OF DIRECTORS EXPRESSION OF INTEREST 2020

OVERVIEW

The Nominations and Remuneration Committee of the Rural Workforce Agency, Victoria Limited (RWA) is seeking Expression of Interest (EOI) from suitably qualified applicants to fill Director vacancies on the RWA Board for a term of three (3) years.

Current Directors whose terms are expiring are eligible to re-nominate if their length of tenure allows it.

Board positions are paid an annual stipend towards the costs of participating in the Board meetings and in addition, sitting fees for participation in sub-committees as per the RWA Director Remuneration Policy.

Closing Date:

5.00pm Monday 28 September 2020

Proposed Appointment Date:

Friday 20 November 2020

ABOUT THE ORGANISATION

RWA is a public company limited by guarantee incorporated under the Corporations Act and regulated by the Australian Charities and Not-for-Profits Commission and is one of the state Rural Workforce Agencies funded by the Australian Government Department of Health.

RWA seeks to address the primary healthcare workforce needs of rural, regional and Aboriginal communities through the administration and delivery of numerous Australian and Victorian government funded programs and services.

The RWA Board has finalised a strategic direction for 2020-23 based on a vision of Health equity for rural, regional and Aboriginal Victorians and a mission of:

To apply contemporary workforce development strategies that advance rural, regional and Aboriginal Victorians' access to high-quality health care

More information about RWA can be found at www.rwaw.com.au including a copy of the RWA Constitution.

SELECTION AND APPOINTMENT PROCESS

All applications will be considered and reviewed by the RWA Nominations and Remuneration Committee and the recommended applicants will be considered for appointment at a General Meeting of the RWA members to be held on Friday 20 November 2020.

The Committee applies a skills matrix to assist with the process of assessing EOI applications and with making recommendation to the RWA members.

As part of the skills matrix process, preference will be provided to applicants who can demonstrate skills, experience or capability in the following key criteria:

- A person with financial qualifications (CPA or CA) and having commercial skills including risk management, financial analysis, procurement and/or ICT;
- A health professional with a strong knowledge and experience in rural primary health care, preferably working in rural Victoria;
- A person with demonstrated experience in human resources and/or People and Culture expertise;

If you are a person with a commitment to health equity for rural, regional and Aboriginal Victorians and have knowledge and expertise in any of the following, we would encourage you to also apply:

- Strategy & Strategic Planning
- Policy Development
- Executive management & Leadership
- Information, Communications & Technology;
- Commercial/Business expertise and innovation;
- Health sector management, education and policy;

All Directors are expected to possess the ability to:

- contribute to decision-making of the organisation;
- understand the health workforce issues facing rural, regional and Aboriginal communities;
- Attend board meetings and important related meetings, with adequate preparation for meetings including reviews and comments on minutes and reports;
- fully participate in the governance process, including an understanding of the policy role of a Board;
- work as part of a team, and to build working relationships with fellow Directors and committee members, including those with different backgrounds and ways of thinking;
- actively participate in evaluation and planning efforts, volunteering for, and willingly accepting, additional projects and duties;

Whilst formal qualifications from a body such as the Australian Institute of Company Directors is desirable, it is not essential as mentoring and professional development support to obtain qualifications can be offered.

HOW TO APPLY

Your Expression of Interest application (by way of CV and Cover letter) should be submitted by email no later than 5.00pm on Monday 28 September 2020 to board@rwav.com.au

What to submit:

We ask applicants to send us the following documents and information:

1. A current copy of their curriculum vitae demonstrating relevant skills and experience;
2. A cover letter that considers the following questions:
 - » RWA's vision is health equity for rural, regional and Aboriginal Victorians, why do you believe that you have a commitment and passion towards this vision?
 - » Why are you interested in being on the RWA Board?
 - » What would you bring to RWA?
 - » Any perceived or actual conflict of interest that relates to RWA and how these will be managed;
3. Details of two (2) referees (name, position/business, contact phone);
4. Your contact information (address, phone, email, mobile);

For further information, please contact RWA's Company Secretary, Anthony Webb at board@rwav.com.au